

**Year 1 Annual Report**  
**Massachusetts Small MS4 General Permit**  
**New Permittees**  
**Reporting Period: May 1, 2018-June 30, 2019**

*\*\*Please DO NOT attach any documents to this form. Instead, attach all requested documents to an email when submitting the form\*\**

*Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed.*

**Part I: Contact Information**

Name of Municipality or Organization:

EPA NPDES Permit Number:

**Primary MS4 Program Manager Contact Information**

Name:  Title:

Street Address Line 1:

Street Address Line 2:

City:  State:  Zip Code:

Email:  Phone Number:

Fax Number:

**Stormwater Management Program (SWMP) Information**

SWMP Location (web address):

Date SWMP was Last Updated:

If the SWMP is not available on the web please provide the physical address and an explanation of why it is not posted on the web:

## Part II: Self Assessment

*Check off all requirements below that have been completed. **By checking each box you are certifying that you have completed that permit requirement fully.** If you have not completed a requirement leave the box unchecked. Additional information will be requested in later sections.*

### Year 1 Requirements

- Develop and begin public education and outreach program

### Annual Requirements

- Annual opportunity for public participation in review and implementation of SWMP
- Comply with State Public Notice requirements
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters

Use the box below to input additional details on any unchecked boxes above or any additional information you would like to share as part of your self assessment:

### Part III: Receiving Waters/Impaired Waters/TMDL

Have you made any changes to your lists of receiving waters, outfalls, or impairments since the NOI was submitted?

Yes  No

If yes, describe below, including any relevant impairments or TMDLs:

## Part IV: Minimum Control Measures

*Part IV includes some of the metrics that will be required in upcoming annual reports. For this annual report, these metrics are optional for new permittees; please fill out any of the metrics below that you have started. Then, proceed to Part V.*

### MCM1: Public Education

Number of educational messages completed during the reporting period:

*Below, report on the educational messages completed during the first year. For the measurable goal(s) please describe the method/measures used to assess the overall effectiveness of the educational program.*

**BMP:Brochures/Pamphlets**

Message Description and Distribution Method:

General stormwater educational flyers, as well as topic-specific pamphlets addressing lawn care, pet waste management, composting, and proper disposal of household chemicals, were distributed to residents via email. These flyers were also posted to both the Mass Development and Devens Enterprise Commission websites.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Five (5) different pamphlets were distributed to each resident included on the Devens residential e-mail distribution list during the reporting period. The e-mail distribution list includes 141 out of 142 total residences.

Message Date(s):

Message Completed for:    Appendix F Requirements     Appendix H Requirements

Was this message different than what was proposed in your NOI?    Yes     No

If yes, describe why the change was made:

**BMP:Brochures/Pamphlets**

Message Description and Distribution Method:

General stormwater educational flyers, as well as topic specific pamphlets addressing grounds maintenance, and the proper use of road salt and de-icing material, were distributed to businesses, institutions, and commercial facilities via email. In addition, flyers addressing composting and proper disposal of hazardous waste were distributed to small businesses. The flyers were also posted on both the MassDevelopment and Devens Enterprise Commission websites.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Two (2) pamphlets were distributed to each business, institution, or commercial facility included on the Devens e-mail distribution list. Two (2) additional pamphlets were also distributed to small businesses. There are 108 businesses included on the distribution list, which is believed to be all active businesses in Devens.

Message Date(s): FY2019

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP:Brochures/Pamphlets**

Message Description and Distribution Method:

The Devens Enterprise Commission provided approximately 60 material packets to individual developers/contractors and development teams. The packets include general guidelines for developing at Devens, as well as specific pamphlets on green infrastructure and recycling initiatives.

Targeted Audience: Developers/Contractors (construction)

Responsible Department/Parties: Devens Enterprise Commission, MassDevelopment (Engineering)

Measurable Goal(s):

These packets were handed out to all parties that approached the Devens Enterprise Commission and MassDevelopment about potential development at Devens.

Message Date(s): FY2019

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP:Brochures/Pamphlets**

Message Description and Distribution Method:

Flyers were distributed via email to industrial facilities, providing general information on stormwater management and summary information on Devens Rules and Regulations. The flyers were also posted on the MassDevelopment and Devens Enterprise Commission websites.

Targeted Audience: Industrial Facilities

Responsible Department/Parties: Devens Enterprise Commission, MassDevelopment

Measurable Goal(s):

This brochure was distributed to industrial facilities on the Devens e-mail distribution list.

Message Date(s): FY2019

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP: Web Page**

Message Description and Distribution Method:

The Devens website was updated to provide public access to stormwater-related materials, documentation and procedures. The information is included under the "Living Green: Resources for Devens Residents and Businesses" section of the following web page: <http://www.devensec.com/residents.html>

Targeted Audience: Residents

Responsible Department/Parties: MassDevelopment (Operations/Engineering)

Measurable Goal(s):

The website reaches both current Devens residents and those interested in moving to the community, therefore raising awareness of stormwater pollution prevention behaviors among a wide audience.

Message Date(s): FY2019

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP: Web Page**

Message Description and Distribution Method:

The Devens website was updated to provide public access to stormwater-related materials, documentation, regulations and procedures. The stormwater information is included under the "Living Green: Resources for Devens Residents and Businesses" section of the following web page: <http://www.devensec.com/residents.html>

The rules and regulations are included on the "DEC Business" web page: <http://www.devensec.com/meetings.html>

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Message Date(s):

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP: Web Page**

Message Description and Distribution Method:

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Message Date(s):

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP: Web Page**

Message Description and Distribution Method:

Devens page: <http://www.devensec.com/sustain.html>

Targeted Audience: Industrial facilities

Responsible Department/Parties: MassDevelopment (Operations/Engineering)/Devens Enterprise Commission

Measurable Goal(s):

By making this information available on its website, Devens informs industrial facility owners and operators of the environmental standards associated with operating in the Devens Enterprise Zone, raising awareness of the need for stormwater pollution prevention.

Message Date(s): FY2019

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP: Web Page**

Message Description and Distribution Method:

The permittee continued to provide information on the MassDevelopment "Devens Community" website and the DEC website on "Living Green", including how to reduce water use and reduce waste generated.  
"Living Green" Resources: <http://www.devensec.com/residents.html>  
"Devens Community" Website: <http://www.devenscommunity.com/about-devens>

Targeted Audience: Residents

Responsible Department/Parties: MassDevelopment, Devens Enterprise Commission

Measurable Goal(s):

The link to these web pages was sent to all residents on the Devens e-mail distribution list.

Message Date(s): FY2019

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP: Web Page**

Message Description and Distribution Method:

The permittee continued to provide informations on the MassDevelopment "Devens Community" website and the DEC website on "Living Green", including how to reduce water use and reduce waste generated.



"Living Green" Resources: <http://www.devensec.com/residents.html>

"Devens Community" Website: <http://www.devenscommunity.com/about-devens>

Targeted Audience: Businesses, institutions and commercial facilities

Responsible Department/Parties: MassDevelopment, Devens Enterprise Commission

Measurable Goal(s):

The link to these web pages was sent to all commercial entities on the Devens e-mail distribution list.

Message Date(s): FY2019

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

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**BMP: Brochures/Pamphlets**

Message Description and Distribution Method:

Devens continued to make their green infrastructure guidelines for construction projects available to potential developers and contractors. The information is available on the DEC website at [http://www.devensec.com/development/Green\\_Infrastructure\\_Guidelines\\_Final\\_8-12-14.pdf](http://www.devensec.com/development/Green_Infrastructure_Guidelines_Final_8-12-14.pdf). Green infrastructure guidelines are also included in Level 2 Unified Permit Application packages given to all applicants applying for a Level 2 Unified Permit. Approximately 60 packets were distributed during the reporting period. The Devens Enterprise Commission also reviews this and all related stormwater management requirements (LID, on-site treatment and recharge, etc.) with applicants as part of the required pre-application review process.

Targeted Audience: Developers (construction)

Responsible Department/Parties: MassDevelopment, Devens Enterprise Commission

Measurable Goal(s):

This information is posted in the same location as building and disturbance permit requirements and application information. All developers considering a project in Devens will see this information when researching the application process.

Message Date(s): FY2019

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP: Web Page**

Message Description and Distribution Method:

Devens continued to make information on Best Management Practices for stormwater pollution prevention available to operators of industrial facilities. This information is available on the MassDevelopment "Devens Community" website and the Devens Enterprise Commission website.

Targeted Audience: Industrial Facilities

Responsible Department/Parties: MassDevelopment, Devens Enterprise Commission

Measurable Goal(s):

The link to these web pages was sent to all industrial entities on the Devens e-mail distribution list.

Message Date(s): FY2019

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

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[Add an Educational Message](#)

**MCM2: Public Participation**

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) during the reporting period:

The SWMP is posted to the Devens Enterprise Commission website and is available for public review. Once submitted, this Annual Report will be appended to the SWMP and the on-line copy will be updated. The SWMP is a living document, and comments on the SWMP are welcome by the public. The SWMP will be modified annually to document initiatives undertaken to comply with the permit, and address any comments received from the public.

Was this opportunity different than what was proposed in your NOI? Yes  No

Describe any other public involvement or participation opportunities conducted during the reporting period:

Devens provided multiple opportunities for public involvement and participation during this reporting period. Existing access to the recycling drop-off and hazardous waste collection center was continued, encouraging residents and business owners to properly handle all waste leaving their property. Yard waste was collected on a weekly basis from April 1st until November 30th during the reporting period. Devens also continued to participate in the Eco-Efficiency Center, providing programs to assist local businesses in reducing the amount of waste they generate and the associated disposal costs.

**MCM3: Illicit Discharge Detection and Elimination (IDDE)**

**Sanitary Sewer Overflows (SSOs)**

*Below, report on the number of SSOs identified in the MS4 system and removed during this reporting period.*

Number of SSOs identified:

Number of SSOs removed:

*Below, report on the total number of SSOs identified in the MS4 system and removed to date. At a minimum, report SSOs identified since 2013.*

Total number of SSOs identified:

Total number of SSOs removed:

**MS4 System Mapping**

Describe the status of your MS4 map, including any progress made during the reporting period (phase I map due in year 5):

Prior to the start of the permit term, Devens' drainage map was fairly comprehensive. Most outfalls, pipes, manholes, catch basins, and municipally owned stormwater treatment structures have already been mapped, and impaired water bodies are included on the existing mapping. Devens is in the process of identifying interconnections with other MS4s, and outfalls and interconnections are being analyzed to delineate catchment areas tributary to the identified outfall or interconnection. Devens is also reviewing drainage infrastructure within the Devens Enterprise Zone to verify ownership. For the most part, drainage infrastructure within the Devens Enterprise Zone belonging to another municipality, state, or federal entity has been identified and designated in Devens' drainage GIS. Devens will continue to investigate and update the system map as needed.

**Screening of Outfalls/Interconnections**

*If conducted, please submit any outfall monitoring results from this reporting period. Outfall monitoring results should include the date, outfall/interconnection identifier, location, weather conditions at time of sampling, precipitation in previous 48 hours, field screening parameter results, and results from all analyses.*

- The outfall screening data is attached to the email submission
- The outfall screening data can be found at the following website:

N/A

*Below, report on the number of outfalls/interconnections screened during this reporting period.*

Number of outfalls screened:

*Below, report on the percent of total outfalls/interconnections screened to date.*

Percent of total outfalls screened:

**Catchment Investigations**

*If conducted, please submit all data collected during this reporting period as part of the dry and wet weather investigations. Also include the presence or absence of System Vulnerability Factors for each catchment.*

- The catchment investigation data is attached to the email submission
- The catchment investigation data can be found at the following website:

N/A

*Below, report on the number of catchment investigations completed during this reporting period.*

Number of catchment investigations completed this reporting period:

*Below, report on the percent of catchments investigated to date.*

Percent of total catchments investigated:

*Optional: Provide any additional information for clarity regarding the catchment investigations below:*

Devens has begun mapping catchment areas and will continue to update the delineations as the system map is updated.

**IDDE Progress**

*If illicit discharges were found, please submit a document describing work conducted over this reporting period, and cumulative to date, including location source; description of the discharge; method of discovery; date of discovery; and date of elimination, mitigation, or enforcement OR planned corrective measures and schedule of removal.*

- The illicit discharge removal report is attached to the email submission
- The illicit discharge removal report can be found at the following website:

*Below, report on the number of illicit discharges identified and removed, along with the volume of sewage removed during this reporting period.*

Number of illicit discharges identified:

Number of illicit discharges removed:

Estimated volume of sewage removed:  [UNITS]

*Below, report on the total number of illicit discharges identified and removed to date. At a minimum, report on the number of illicit discharges identified and removed since the effective date of the permit.*

Total number of illicit discharges identified:

Total number of illicit discharges removed:

*Optional: Provide any additional information for clarity regarding illicit discharges identified, removed, or planned to be removed below:*

Devens inspects all facilities discharging to the MS4 annually for evidence of illicit discharges.

**Employee Training**

Describe the frequency and type of employee training if conducted during the reporting period:

Devens will begin to train employees on the detection and elimination of illicit discharges, including implementation of Devens' IDDE Program, after the written IDDE plan is completed in Permit Year 4.

**MCM4: Construction Site Stormwater Runoff Control**

*Below, report on the construction site plan reviews, inspections, and enforcement actions completed during this reporting period.*

Number of site plan reviews completed: 47

Number of inspections completed: 83

Number of enforcement actions taken: 3

**MCM5: Post-Construction Stormwater Management in New Development and Redevelopment****Ordinance Development**

Describe the status of the post-construction ordinance required to be complete in year 2 of the permit term:

The existing Devens Enterprise Commission (DEC) regulatory requirements for post-construction runoff from new development and re-development as included in 974 CMR 3.02, 3.04, 4.08 and 4.09 support this permit requirement. These requirements will be reviewed and existing regulations will be updated as needed to meet the requirements of the permit by the end of Permit Year 4, as allowed by the extended deadlines for new permittees outlined in Section 1.10.3 of the permit.

**As-built Drawings**

Describe the status of the measures the MS4 has utilized to require the submission of as-built drawings and ensure long term operation and maintenance of completed construction sites required to be complete in year 2 of the permit term:

Devens continues its pre-existing procedure of requiring submissions of as-built plans as a permit condition on all newly developed or redeveloped sites, and before release of a performance guarantee. The DEC requirements for as-built submissions are available to applicants on their website at [http://www.devensec.com/development/As-built\\_Policy.pdf](http://www.devensec.com/development/As-built_Policy.pdf) The development of O&M plans for development sites continues to be a part of the permitting process and a condition of occupancy. Property owners must file annual reports regarding system maintenance to the DEC and MassDevelopment. Devens will review existing regulatory requirements to ensure the permit requirements are met by the end of Permit Year 4, as allowed by the extended deadlines for new permittees outlined in Section 1.10.3 of the permit.

### **Street Design and Parking Lots Report**

Describe the status of the street design and parking lots assessment due in year 4 of the permit term, including any planned or completed changes to local regulations and guidelines:

Devens continues to incorporate LID practices for all public and private stormwater management projects where feasible. The Devens Enterprise Commission has parking maximums, not minimums, in place, as well as a Transportation Demand Management program to reduce parking. Also 974 CMR 2.07, Street Design Standards, includes additional street types to reduce pavement and support LID. Sustainable indicators, such as impervious surface reductions from the incorporation of LID on private development projects, are monitored and tracked. Devens will develop the required street design and parking lots assessment report in Permit Year 4, as allowed by the extended deadlines for new permittees outlined in Section 1.10.3 of the permit.

### **Green Infrastructure Report**

Describe the status of the green infrastructure report due in year 4 of the permit term, including the findings and progress towards making the practice allowable:

Devens continues to utilize and improve on green infrastructure guidelines to guide, regulate and incentivize green infrastructure on all development and redevelopment projects: [http://www.devensec.com/development/Green\\_Infrastructure\\_Guidelines\\_Final\\_8-12-14.pdf](http://www.devensec.com/development/Green_Infrastructure_Guidelines_Final_8-12-14.pdf). Impervious surface reductions in Devens are monitored in Sustainable Indicators Reports, and LID practices are required for stormwater management projects where feasible. Devens will develop the required green infrastructure report in Permit Year 4, as allowed by the extended deadlines for new permittees outlined in Section 1.10.3 of the permit.

### **Retrofit Properties Inventory**

Describe the status of the inventory, due in year 4 of the permit term, of permittee-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas and report on any properties that have been modified or retrofitted:

Devens will begin to assemble the retrofit properties inventory in Permit Year 6, as outlined in the SWMP, and as required in the permit for new permittees. Many retrofit projects implemented to date have reduced impervious surfaces including road diets on Pine and Grant, Hospital and Lovell, BMS parking structure, and at the military redevelopment on Barnum Road; porous pavement at CMTC and Tara Vista; and other LID components, etc.

## **MCM6: Good Housekeeping**

### **Catch Basin Cleaning**

Describe the status of the catch basin cleaning optimization plan:

See Additional Information section below.

*If complete, attach the catch basin cleaning optimization plan or the schedule to gather information to develop the optimization plan:*

- The catch basin cleaning optimization plan or schedule is attached to the email submission
- The catch basin cleaning optimization plan or schedule can be found at the following website:

*Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins during this reporting period.*

Number of catch basins inspected:

Number of catch basins cleaned:

Total volume or mass of material removed from all catch basins:

*Below, report on the total number of catch basins in the MS4 system, if known.*

Total number of catch basins:

*If applicable:*

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

N/A

**Street Sweeping**

Describe the status of the written procedures for sweeping streets and municipal-owned lots:

Devens currently sweeps all public streets and municipal parking lots in the early spring, and then an average of once every 4 weeks, as needed. Written procedures for street sweeping will be included in the standard operation and maintenance procedures for all municipal facilities and activities, to be completed in Permit Year 4.

*Report on street sweeping completed during the reporting period using one of the three metrics below.*

- Number of miles cleaned:
- Volume of material removed:
- Weight of material removed:

*If applicable:*

For rural uncurbed roadways with no catch basins, describe the progress of the inspection, documentation, and targeted sweeping plan:

Rural, uncurbed roadways with no catch basins are also swept. Sweeping of these streets will be documented in the standard operation and maintenance procedures developed for municipal facilities and activities in PermitYear 4.

**Winter Road Maintenance**

Describe the status of the written procedures for winter road maintenance including the storage of salt and sand:

The winter road maintenance procedures will be completed within 3 years of the permit effective date.

**Inventory of Permittee-Owned Properties**

Describe the status of the inventory, due in year 2 of the permit term, of permittee-owned properties, including parks and open spaces, buildings and facilities, and vehicles and equipment, and include any updates:

Devens is working to develop the inventory of municipal facilities and equipment. The inventory will be complete no later than Permit Year 4, as allowed by the extended deadlines for new permittees outlined in Section 1.10.3 of the permit.

**O&M Procedures for Parks and Open Spaces, Buildings and Facilities, and Vehicles and Equipment**

Describe the status of the operation and maintenance procedures, due in year 2 of the permit term, of permittee-owned properties (parks and open spaces, buildings and facilities, vehicles and equipment) and include maintenance activities associated with each:

Devens is working to develop standard operation and maintenance procedures for its facilities and equipment. These procedures will be completed by Permit Year 4, as allowed by the extended deadlines for new permittees outlined in Section 1.10.3 of the permit.

**Stormwater Pollution Prevention Plan (SWPPP)**

Describe the status of any SWPPP, due in year 2 of the permit term, for permittee-owned or operated facilities including maintenance garages, public works yards, transfer stations, and other waste handling facilities where pollutants are exposed to stormwater:

Devens is working to identify waste-handling facilities within the Devens Enterprise Zone which are not covered by the Multi-Sector General Permit, and therefore require a SWPPP under the permit. Once the appropriate facilities have been identified, Devens will begin to develop SWPPPs for them. All necessary SWPPPs will be completed within 4 years of the permit effective date, as allowed by the extended deadlines for new permittees outlined in Section 1.10.3 of the permit.

*Below, report on the number of site inspections for facilities that require a SWPPP completed during this reporting period.*

Number of site inspections completed:

Describe any corrective actions taken at a facility with a SWPPP:



**O&M Procedures for Stormwater Treatment Structures**

Describe the status of the written procedure for stormwater treatment structure maintenance:

Devens has existing procedures for stormwater treatment structure maintenance, which will be reviewed and optimized to ensure compliance with the 2016 Permit. During the reporting period, Devens inspected 43 non-municipal and 18 municipally-owned stormwater detention basins.

## Part V: Additional Information

### **Monitoring or Study Results**

*Results from any other stormwater or receiving water quality monitoring or studies conducted during the reporting period not otherwise mentioned above, where the data is being used to inform permit compliance or permit effectiveness must be attached.*

- Not applicable
- The results from additional reports or studies are attached to the email submission
- The results from additional reports or studies can be found at the following website(s):

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

### **Additional Information**

*Optional:* Enter any additional information relevant to your stormwater management program implementation during the reporting period. Include any BMP modifications made by the MS4 if not already discussed above:

Devens has initiated a tracking program for catch basin inspections and cleaning. As data continues to be obtained, it will be assessed to identify problem basins. All data collected will be incorporated into the Devens Drainage GIS and used to establish a frequency for cleaning such that no catch basin sump is ever more than 50% full.

### **Activities Planned for Next Reporting Period**

Please confirm that your SWMP has been, or will be, updated to comply with all applicable permit requirements including but not limited to the year 2 requirements summarized below. (Note: impaired waters and TMDL requirements are not listed below)

Yes, I agree

### **Annual Requirements**

- Annual report submitted and available to the public
- Annual opportunity for public participation in review and implementation of SWMP
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Continue public education and outreach program

Provide any additional details on activities planned for permit year 2 below:

## Part VI: Certification of Small MS4 Annual Report 2019

### 40 CFR 144.32(d) Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name:  Title:

Signature:  Digitally signed by John P. Marc-Aurele  
DN: cn=John P. Marc-Aurele, o=MassDevelopment,  
ou=Director of Engineering, email=jmarc-  
aurele@massdevelopment.com, c=US  
Date: 2019.09.27 13:07:39 -0400 Date:

*[Signatory may be a duly authorized representative]*